



## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 28, 2020, 6:30 p.m.

1. Approval of Agenda (5 min.)
  - 1.1 Election of Governing Board President
  - 1.2 Election of Governing Board Treasurer and Secretary
2. Approval of minutes of the June 16, 2020 meeting and business arising (see annex) (5 min)
  - 2.1
  - 2.2
3. A word from the Chair (10 min.)
  - 3.1 Other information
    - 3.1.1 Rules of Operation (see annex)
    - 3.1.2 Internal Rules of Management (see annex)
    - 3.1.3 Guidelines for Conduct of Members (see annex)
    - 3.1.4 Judicial Request
  - 3.2 Correspondence
4. Period reserved for non-members of the board (10 min.)
  - 4.1
  - 4.2
5. Reports (25 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.2.3 Report from Regional Delegate
    - 5.2.4 Report from Daycare
    - 5.2.5 Report from Community Reps
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
6. Business Arising (25 min.)
  - 6.1 Field Trips
  - 6.2 E-mail and Contact Information
  - 6.3 Approval of support for Snack Program by Breakfast Club of Canada
  - 6.4 Kindergarten
7. Adjournment Date Place and Time of Meetings (3 min.)

Annexed Documents

Rules of Operation, Internal Rules of Management, Duties of Governing Board Members (8 pages)

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 28, 2020, 6:30 p.m.

Present:

Andrea Truffa (teacher), David Burrridge (parent), Marc Saab (parent), Melanie Hebert (parent), Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Szytch (support), Jim Daskalakis (principal), Maria Mattiace (daycare), Carol Clifton (support), Christiane Dore (teacher)

Regrets/Absent: Michelle Johnson (community representative), Rachel Voss (parent)

Meeting called to order at 6:35 p.m. in School's Assembly Hall

1. Approval of Agenda

David Burrridge approves the agenda with the following change:

Election of Secretary will take place first, followed by President and Treasurer, seconded by Michael Olewinsky.

Unanimous

1.1 Election of Governing Board Secretary

Mr. Daskalakis nominates Natalie Szytch seconded by Michael Olewinsky

Unanimous

Natalie Szytch is the Governing Board Secretary.

1.2 Election of Governing Board President and Treasurer

Marc Saab nominates David Burrridge seconded by Michael Olewinsky

Michael Olewinsky nominates himself seconded by Andrea Truffa

Vote by Ballot.

David Burrridge is voted in as President

Michael Olewinsky nominates Melanie Hebert for Treasurer seconded by Marc Saab.

Unanimous

Melanie Hebert is the Governing Board Treasurer.

2. Approval of the minutes for the June 16, 2020 meeting and business arising

Marc Saab approves the minutes of the June 16, 2020 meeting seconded by Michael Olewinsky.

Unanimous

3. A word from the Chair: Mr. Burrridge

"I would just like to thank everyone for coming and joining the St. Gabriel Governing Board. This is sure to be a year full of challenges but together we will pull through".

3.1 Other information

3.1.1 Rules of Operation (see annex)

Reviewed

3.1.2 Internal Rules of Management (see annex)

Tabled next meeting

3.1.3 Guidelines for Conduct of Members (see annex)

Reviewed

3.1.4 The Court of Appeals of Quebec decided to suspend Bill 40 (which would have transformed English Language School Boards into a Service Centers

3.2 Correspondence  
NIL

4. Period reserved for non-members of the board:  
NIL

5. Reports

5.1 Consultations and Decisions  
NIL

5.2 Information

5.2.1 Report from Principal

- Newsletter will go out every week to parents to keep them informed.
- The school and the EMSB are doing everything to keep the school safe.
- Parents should fill out the health assessment for child(ren) daily. If sick and are showing symptoms of any kind keep them home.
- EncoreSistema! will be online.
- Heart of the City Piano Program will be online.
- Irish Dancing will be coming soon
- Snack Program begins October 5 and will be supplemented by The Breakfast Club of Canada.
- Lunch Program will begin after Thanksgiving.
- Curriculum Night was virtual and went very well.
- Accommodation Bussing begins September 29, 2020.
- September 30 is Declaration of Numbers. Need all students present at School.
- Schedules have been made in case of reconfinement. Google Classroom and Google Meets will be the platforms used. Zoom will not be an option. Students must have an email address set up with the board in order to get into these virtual platforms.
- Music classes are now able to teach wind instruments as well as sing. Students must be at least 1m apart and facing forward at all times. Floors are cleaned after each class.

5.2.2 Report from Teachers

- Teachers are happy to be back with the students. Prepared for online in case of reconfinement
- Kids need the socialization aspect of school.
- We will be celebrating Reading Week on September 19-22, 2020  
Different activities organized for the children including Parent Reading, and Wacky Wednesday where they can come dressed up
- Beehive/Honey will be delivered on September 29, 2020. We are selling a 140g jars for 5.00\$
- Transitions are involved in a project of sewing masks

5.2.3 Report from Parent Committee Delegate: Michael Olewinsky

- First meeting will be on October 8, 2020
- Elections to take place on November 1, 2020.
- Mr. Feldman and Mr. Rappaport are running for our School Sector

- 5.2.4 Report from Daycare  
There are 65 students signed up as Regulars  
There are 5 Sporadic  
There are 15 students on a waiting list.  
A new educator has been hired
- 5.2.5 Report from Community Representation
- YMCA-Absent  
Mr. Daskalakis reported that the After-School Bussing to the YMCA has begun  
Kindergym will also be starting soon
- ST. COLUMBA HOUSE  
Educational Programs are still going on.  
New Testing Clinic has been set up at St. Charles Church on Centre St.  
Sex Health Education classes will take place at the school. New educator will contact  
Mr. Daskalakis because previous instructor has left.
- 5.2.6 Report from PPO  
No member present  
Mr. Daskalakis reported that the PPO would be having their first meeting, via Zoom  
on September 29, 2020 at 6:30 p.m.  
Invitation was sent to all parents
- 5.2.7 Report from Home and School  
In the process of deciding how to proceed with things during these unprecedented  
times.  
Right now in terms of the committee member is status quo.

6. Business Arising:

- 6.1 Field Trips  
Mr. Daskalakis is asking for a Blanket Statement whereby he can make decisions  
concerning field trips that cost 20.00\$ or less.  
Michael Olewinsky motions to approve said Blanket Statement, seconded by Carol  
Clifton.  
Unanimous
- 6.2 Email and Contact List  
Corrections checked to make sure all information is correct.
- 6.3 Approval of Support for Snack Program by the Breakfast Club of Canada
- Resolution  
We, the Governing Board of St. Gabriel School approve The Breakfast Club of  
Canada to supplement our Regular Snack Program. David Burrige moves,  
seconded by Michael Olewinsky.  
Unanimous
- 6.4 Kindergarten  
The number of students keeps changing. No decision on splitting the class.

7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Natalie Sztynch.  
Unanimous

Next meeting will be held on Monday, October 26, 2020 at 6:30 p.m. via Zoom.

Meeting adjourned at 7:50 p.m.

**Dates and Times of Governing Board Meetings**

| DATE              | TIME & PLACE      |
|-------------------|-------------------|
| October 26, 2020  | ZOOM at 6:30 p.m. |
| November 30, 2020 | ZOOM at 6:30 p.m. |
| December          | None              |
| January 25, 2021  | ZOOM at 6:30 p.m. |
| February 22, 2021 | ZOOM at 6:30 p.m. |
| March             | None              |
| April 26, 2021    | ZOOM at 6:30 p.m. |
| May               | None              |
| June 14, 2021     | ZOOM at 6:30 p.m. |
|                   |                   |

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date

# ST. GABRIEL SCHOOL GOVERNING BOARD

Monday October 26 2020, 6:30 p.m.

Via ZOOM

1. Approval of Agenda (5 min.)
  - 1.1
  - 1.2
2. Approval of minutes of the September 28 meeting and business arising (15 min.)
  - 2.1 Governing Board contact information
  - 2.2 Rules of Internal Management
  - 2.3 Educational Project
3. A word from the Chair (10 min.)
  - 3.1 Other information
    - 3.1.1
    - 3.1.2
    - 3.1.3
  - 3.2 Correspondence
    - 3.2.1
    - 3.2.2
4. Period reserved for non-members of the board (10 min.)
  - 4.1
  - 4.2
5. Reports (35 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.2.3 Report from Parent Committee Delegate
    - 5.2.4 Report from Daycare
    - 5.2.5 Report from Community Reps
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
6. Business Arising (10 min.)
  - 6.1 Daycare Handbook
  - 6.2 Evaluation Directives
  - 6.3
  - 6.4
7. Adjournment Date Place and Time of Meeting (5 min.)

Annexed Documents  
Rules of Internal Management (3 pages)  
Daycare Hand Book (11 pages)

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, October 26, 2020, 6:30 p.m.

Present:

David Burrige (parent), Rachel Voss (parent), Andrea Truffa (teacher), David Burrige (parent)  
Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Sztych (support),  
Jim Daskalakis (principal), Maria Mattiace (daycare), Carol Clifton (support), Melanie Hebert (parent),  
Marc Saab (parent)

Regrets/Absent: Michelle Johnson (community representative), Christiane Dore (teacher)

Meeting called to order at 6:35 p.m. on Zoom

1. Approval of Agenda

Michael Olewinsky approves and seconded by Andrea Truffa.  
Unanimous

2. Approval of the minutes for the September 28, 2020 meeting and business arising  
Andrea Truffa approves the minutes of the September 28, 2020 meeting and business arising, seconded  
Michael Olewinsky.  
Unanimous

2.1 Contact Information

Telephone number for Rachel Voss has corrected.  
Telephone number for Christiane Dore has been corrected.

2.2 Internal Rules of Management

On page 2 number 6: Regular meetings to be held on Mondays from 6:30 p.m.-8:30 p.m. If meetings need to  
be extended by 15 minutes, it must be done by a resolution  
Page 3 number 11: Minutes to be sent out 3 days prior to our meeting date.  
Meetings will take place on Zoom for now and see how things evolve.  
Everyone was in favor.

2.3 Education Project

Due to COVID-19 last school year, there was no new data to add and therefore, not updated.  
We adopted it and the Board accepted it. We will continue with this educational project from 2019-2021.  
Can access it on our school Website under (ABOUT US).

3. A word from the Chair:

3.1 Other information  
NIL

3.2 Correspondence

3.2.1 Advertising Spam: Well Being of Your School

4. Period reserved for non-members of the board: Nil

5. Reports

5.1 Consultations and Decisions  
Nil

5.2 Information

5.2.1 Report from Principal

- Weekly communication with Parents will continue.
- Important to respect boundaries and not stand near to exit in yards.
- Will open locker room in keeping with social distancing for junior grades.
- Grade 3 and senior grades will use coat racks outside their classrooms.
- Halloween Festivities on Friday. Donation of 5.00\$.
- Students will only receive 2 Report Cards this school year: January and June
- Interviews will still take place on November 19, 2020, teacher will speak about student progress.
- November 16, 2020 the Pre-Kindergarten and Kindergarten students will be have an eye examinations. Permission letter has been sent home.
- Hot Lunch program has begun. Meals are individually packaged.
- Teachers and students are practicing with Google Classroom/Meets in case of reconfinement
- St. Gabriel School Virtual Open House will take place December 3, 2020.

5.2.2 Report from Teachers

- Teachers are doing a lot of Professional Development to sharpen their skills concerning online teaching.
- Workshops given by our Computer Technician, Sherron Anglin, to teachers.
- Junior yard has received a facelift. Ms. Naomi and Ms. Mina painted sections highlighting game areas.
- Teachers are also busy with IEP's and are preparing for Parent/Teacher Interviews.
- Honey is almost gone. From 108 jars, we have approximately 15 left.

5.2.3 Report from Parent Committee Delegate

- Meetings held the first Thursday of each month on Zoom
- Elections taking place for members

5.2.4 Report from Daycare

Daycare Handbook Approval

Tabled to a vote through email. Technical problems

Vote done on October 30, 2020.

Marc Saab motioned to approve the Daycare Handbook, seconded by Andrea Truffa with the following change: "If the student is an occasional walker, than it must be indicated on his/her Daycare Registration Form."



5.2.5 Report from Community Representation

YMCA-Absent

ST. COLUMBA HOUSE

Continuing with online programs

Sex Health Classes will be with Shannon this year.

5.2.6 Report from PPO

Member Present

Preparing for Halloween Festivities

5.2.7 Report from Home and School

Nothing to Report

Looking into options due to COVID-19 restrictions.

6. Business Arising:

6.1 Daycare Handbook: See Daycare Report

6.2 Evaluation Directives: See Principal Report

7. Adjournment Date Place and Time of Meeting

Michael Olewinsky moves to adjourn, seconded by Melanie Hebert

Unanimous

Next meeting will be held on Monday, November 30, 2020 at 6:30 p.m. via zoom.

Meeting adjourned at 7:33 p.m.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date



## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday November 30 2020, 6:30 p.m.

Via ZOOM

1. Approval of Agenda (5 min.)
  - 1.1
  - 1.2
2. Approval of minutes of the October 26 meeting and business arising (15 min.)
  - 2.1 Government Directives:  
Three additional Ped Days, Holiday Schedule, Report Cards
  - 2.2 Sex and Health Education
  - 2.3
3. A word from the Chair (10 min.)
  - 3.1 Other information
    - 3.1.1
    - 3.1.2
    - 3.1.3
  - 3.2 Correspondence
    - 3.2.1
    - 3.2.2
4. Period reserved for non-members of the board (10 min.)
  - 4.1
  - 4.2
5. Reports (35 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.3.3 Report from Parent Committee Delegate
    - 5.3.4 Report from Daycare
    - 5.3.5 Report from Community Reps
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
6. Business Arising (10 min.)
  - 6.1
  - 6.2
  - 6.3
  - 6.4
7. Adjournment Date Place and Time of Meeting (5 min.)

### Annexed Documents

Sex and Health Education Program (2 pages)

Daycare Hand Book (11 pages)

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, November 30, 2020, 6:30 p.m.

Present:

David BurrIDGE (parent), Melanie Hebert (parent), Andrea Truffa (teacher), Marc Saab (parent)  
Emilie Jacques (community representative), Rachel Voss (parent), Carol Clifton (support),  
Natalie Szytych (support), Maria Mattiace (daycare), Jim Daskalakis (principal)

Regrets/Absent: Michael Olewinsky (parent), Michelle Johnson (community representative),  
Christiane Dore (teacher)

Meeting called to order at 6:35 p.m. on Zoom

1. Approval of Agenda

Melanie Hebert approves and seconded by Marc Saab,  
Unanimous

2. Approval of the minutes for the October 26, 2020 meeting and business arising

Andrea Truffa approves the minutes of the October 26, 2020 meeting (with correction of date) and business arising by Carol Clifton.

Unanimous

2.1 Government Directives:

Three Pedagogical Days were added to school year: December 4, January 29, and February 22, 2021.

These days were added in order for teachers to receive more training through workshops for online learning/teaching.

Schools will be closed on December 17 and 18, 2020. Students and staff will be at home but staying in touch through phone calls or Google Classroom.

In-school classes end on December 16, 2020.

Scheduled return to school is January 4, 2021.

Two Report Cards will be distributed this school year. Each term will count for 50%. First Term Report Cards will be on January 20, 2021.

End of Cycle Exams will be worth 10% instead of the usual 20% of previous years.

Government directives change constantly. We try our best to keep parents informed of any new developments, as soon as the school is notified of any changes.

2.2 Sex and Health Education

Students in Grade 4 have already began the program.

Grades 4, 5 and 6 will receive instruction from St. Columba House.

Grades K, 1, 2, 3 and SEEDS will receive instruction from their teachers.

A letter will be sent out to parents, informing them that this is part of the school curriculum

Melanie Hebert motions to approve the Sex and Health Education Document, seconded by Rachel Voss.

Unanimous

3. A word from the Chair:

3.1 Other information  
None

3.2 Correspondence

3.2.1 None

4. Period reserved for non-members of the board:

Will inform parents (non-members) that they can attend the Governing Board Meetings through the Parent Newsletter.

5. Reports

5.1 Consultations and Decisions  
Nil

5.2 Information

5.2.1 Report from Principal

- Heritage Week will take place virtually during the week of November 30-December 3, 2020.
- December 3- Virtual Open House from 6:00 p.m.-8:00 p.m.
- December 11- Pre-recorded Virtual Holiday Concert at 12:30 p.m.
- Asking for donations for our local charity of non-perishables, toys, and clothing.
- December 14- Pyjama Holiday Brunch
- December 15- Santa and presents for the children
- December 16- Last day of in school classes
- December 17-18- Teachers remain in contact with students through home phoning or Google Classroom.
- 

5.2.2 Report from Teachers

- Preparing for Heritage Week November 30 - December 3, 2021.
- Presentations will be videotaped and shown on Google Classroom.

5.2.3 Report from Parent Committee Delegate

- Committees were established.

5.2.4 Report from Daycare

Must re-approve the Daycare Handbook due to updates concerning new information relating to COVID-19 on pages 3,5,9 and 10.

Andrea Truffa, motions to approve the Daycare Handbook, with the added information on COVID-19, seconded by Marc Saab.

New games such as, Air Hockey, Foosball, Connect 4 and Basketball for the children.

5.2.5 Report from Community Representation

YMCA-Absent

ST. COLUMBA HOUSE

After-School Program will finish as of December 11, 2020 and start back up January 11, 2021

Due to COVID-19, there will be no Christmas Dinner this year.

On December 15 and 16, a Turkey Dinner Take-Out Meal and a present will be available for anyone that wants it.

As of December 17, 2020 St. Columba House will be closed.

5.2.6 Report from PPO

No Member Present

5.2.7 Report from Home and School

No planned events coming up. Looking into other options

6. Business Arising:

6.1 None

7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Maria Mattiace.  
Unanimous

Next meeting will be held on Monday, January 25, 2021 at 6:30 p.m..

Meeting adjourned at 7:40 p.m.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, January 25, 2021, 6:30 p.m.

Present:

David Burridge (parent), Rachel Voss (parent), Andrea Truffa (teacher), Christiane Dore (teacher), Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Sztych (support), Maria Mattiace (daycare), Melanie Hebert (parent), Marc Saab (parent), Jim Daskalakis (principal), Erin Carter (PPO)

Regrets/Absent: Carol Clifton (support), Cindy Bailey (PPO)

Meeting called to order at 6:33 p.m. via Zoom

1. Approval of Agenda  
Additions  
6.3 Sexual and Health Education  
6.4 Ventilation

Marc Saab approves the agenda and seconded by Andrea Truffa.  
Unanimous

2. Approval of the minutes from the November 30, 2020 meeting and business arising  
Andrea Truffa approves the minutes of the November 30, 2020 meeting and business arising, seconded Maria Mattiace.  
Unanimous

- 2.1 Budget Building  
Priorities (SCHOOL) and Guiding Principles (SCHOOL BOARD)  
Lists look good but would add: Technology Hardware, Training and Awareness to both sections.  
Tabled to next meeting
- 2.2 Educational Project and Resolution  
Due to COVID-19 last school year, there were no End of Cycle Exams and therefore, no data to compare to previous years. With no updated information available, we are asking for status quo (2019-2020).  
The resolution was moved by Marc Saab, seconded by Melanie Hebert.
- 2.3 Criteria for Principal Selection  
The current criteria list is fairly accurate.  
Additions and Changes: Bilingual Individual, passion for pedagogy and its vision, extensive experience in teaching, cares deeply about children and child development, etc.

Mr. Burridge will make the necessary changes and send it out electronically to all members.

A word from the Chair:

- 3.1 Other information  
NIL
- 3.2 Correspondence  
NIL

4. Period reserved for non-members of the board: NIL

5. Reports

5.1 Consultations and Decisions  
Nil

5.2 Information

5.2.1 Report from Principal

- January 29 and February 22, 2021 Professional Development days.
- Entrepreneurship is still going strong.
- Friendship Week-February 23-25, 2021.
- Winter Carnival-February 19, 2021.
- Black History Month- speaker Svens Telemaque.
- Videos can be found on our Website on Heritage Week, Winter Concert, and Open House.
- Purchased Snow Shoes for Physical Education Class.
- Registration for 2021-2022 school year begins February 1, 2021.
- Ventilation System was checked and CO<sub>2</sub> test levels are well below the recommended amounts.
- February 5, 2021 is designated as a Dress Down Day to collect funds for ventilators for Children's Hospital.

5.2.2 Report from Teachers

- The Pergola Project that began last year will resume this year with Youth Fusion. Building will take place in May.  
Looking for some parent volunteers to help.
- Nutri-Towers will begin again in Pre-Kindergarten, Transitions and SEEDS 1.
- Parent Teacher Interviews will take place on February 25, 2021.
- Online Classes the week of January 4 - 8 went well. Attendance was good.
- Robotics began in Grades 4, 5.
- Sex and Health Education began in Grades 5 and 5/6.
- SEEDS 2 class is working on Coding.

5.2.3 Report from Parent Committee Delegate

- Annual Report- January 14, 2021
- Spring Break Survey voted to keep same days.
- QESBA-new executive director Russell Copeman
- Parent Committee Scholarship of 50\$ and 100\$ have been put back.
- Any surveys and information from committees must go through the principal before they are distributed to parents.
- Next meeting February 4, 2021.

5.2.4 Report from Daycare

There are presently 74 students registered in the Daycare Program.  
The Nutri-Tower will be up and running again, next month.  
The games purchased for the daycare are a big hit.

5.2.5 Report from Community Representation

YMCA-Michelle Johnson has resigned.  
Looking for a new Community Representative.

ST. COLUMBA HOUSE.

- Lunch is still available as take-out.
- Sex Education courses in grade 4 concluded. Grades 5 and 5/6 have program has started.
- After-School Program is made up of 3 groups with 8 students per group.
- There are only 2 students from St. Gabriel School, currently attending the After-School program.

5.2.6 Report from PPO

Would like to have an online BINGO or something in March.  
Will be discussed further with Mr. Daskalakis.  
PPO will supply coffee from Tim Hortons for Staff Appreciation.

5.2.7 Report from Home and School

Looking into options for Staff Appreciation.

6. Business Arising:

6.1 PPE Protocols-Face coverings

This is working well. All students from Grades 1-6 are now wearing masks. If they forget their mask or lose it, we provide them one. Pre-Kindergarten and Kindergarten do not need masks.

Grades 5 and 6 must wear them everywhere, even in the classroom. Outside, they can take off their masks. Sanitizing is still important.

The children are adapting well.

6.2 Teacher/Staff Appreciation Week

This will take place the week of February 8 - 12, 2021.  
Anything that is given must be individually packaged.

6.3 Sexual and Health Education courses

More advance notice to parents concerning this topic.

6.4 Ventilation

Discussion was brought up about why some windows are still open if we have a decent working ventilation system.

Windows are opened at certain times when the children are not present and closed upon their returns. Opening the windows intermittently, is good and helps freshen the air.

7. Adjournment Date Place and Time of Meeting

Maria Mattiace moves to adjourn, seconded by Andrea Truffa.  
Unanimous

Next meeting will be held on Monday, February 22, 2021 at 6:30 p.m. via zoom.

Meeting adjourned at 8:16 p.m.



\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date



## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, February 22, 2020, 6:30 p.m.

1. Approval of Agenda (5 min.)
  - 1.1
  - 1.2
2. Approval of minutes of the January 25, 2020 meeting and business arising (30 min)
  - 2.1 Budgets 2020-2021
  - 2.2 Measures Budget Resolution
  - 2.3 Budget Building
  - 2.4 Criteria for Principal
  - 2.5 School Fees
3. A word from the Chair (10 min.)
  - 3.1 Other information
    - 3.1.1
    - 3.1.2
  - 3.2 Correspondence
    - 3.2.1
4. Period reserved for non-members of the board (10 min.)
  - 4.1
  - 4.2
5. Reports (40 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.3.3 Report from Regional Delegate
    - 5.3.4 Report from Daycare
    - 5.3.5 Report from Community Reps
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
6. Business Arising (15 min.)
  - 6.1 Registration 2021-2022
  - 6.2
  - 6.3
7. Adjournment Date Place and Time of Meeting (5 min.)

### Annexed Documents:

Budget 2020-2021 (3 pages)

Measures (10 pages )

Budget Building documentation (34 pages)

Appendix B (2 pages)

Criteria for Selection of Principal (1 page)

School Uniforms and Fees (1 page)

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, February 22, 2021, 6:30 p.m.

Present:

David Burridge (parent), Rachel Voss (parent), Andrea Truffa (teacher), Christiane Dore (teacher), Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Szytych (support), Maria Mattiace (daycare), Melanie Hebert (parent), Marc Saab (parent), Carol Clifton (support), Jim Daskalakis (principal),

Regrets/Absent: Erin Carter (PPO), Cindy Bailey (PPO)

Meeting called to order at 6:33 p.m. via Zoom

1. Approval of Agenda (with addition 6.2 Field Trip Alternatives)

Andrea Truffa approves the agenda and seconded by Marc Saab.  
Unanimous

2. Approval of the minutes from the January 25, 2021 meeting and business arising  
Carol Clifton approves the minutes of the January 25, 2021 meeting and business arising, seconded by Melanie Hebert.  
Unanimous

- 2.1 Budgets 2020-2021

Mr. Daskalakis went over the budget. We have ordered laptops and Ipads.

- 2.2 Measures Budget

This is just to inform the Governing Board members that this monies went through as was agreed.

- 2.3 Budget Building/Priorities

This is just a follow-up from last meeting about the addition of IT equipment and awareness to our list. Michael Olewinsky moves to approve this addition, seconded by Marc Saab.

- 2.4 Criteria for Principal

David Burridge sent this letter in with the changes that were addressed last meeting and then sent to all members electronically, for finalization. Everyone agreed.

- 2.5 School Fees 2021-2022

Mr. Daskalakis is asking for a 10.00\$ increase in school fees for the 2021-2022 school year. Students in Grades 1-6 would have a school fee of 60.00\$ instead of 50.00\$. There has been no increase in school fees for the past 3 years.

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Lunch Fees

Jim Daskalakis is asking for status quo. This is a fixed rate of 250.00\$ for the year. It works out to 25.00\$/month for those who are in the lunch program. This does not apply to Daycare children.

#### School Uniform

Mr. Daskalakis is asking for status quo.

T-Shirts=5,00\$    Sweat Sweaters=15.00\$    Polos=9.00\$

Melanie Hebert moves to approve all the above fees, only increasing the school fees to 60.00\$. All other Fees will remain status quo for the 2021-2022 school year, seconded by Michael Olewinsky.

### 3. A word from the Chair:

#### 3.1 Other information

NIL

#### 3.2 Correspondence

3.2.1        Thank you from JFK School for the donations.

### 4. Period reserved for non-members of the board: Nil

### 5. Reports

#### 5.1 Consultations and Decisions

Nil

#### 5.2 Information

##### 5.2.1 Report from Principal

- Weekly Parent Newsletter is working well to help keep parents informed.
- A big THANK YOU to Governing Board members for the Teacher/Staff Appreciation Luncheon.
- Friendship Week-February 23-25, 2021.
- Winter Carnival-February 19, 2021.
- Parent Teacher Interviews. First Term is now worth 35% and Second Term is worth 65%.
- Geordie Productions will be visiting Pre- School and Cycle I students.
- Stain Glass Project is continuing in Pre-Kindergarten.
- Children's Hospital Heart Monitors fundraiser raised 1,200.00\$.

##### 5.2.2 Report from Teachers

- Teacher Appreciation Luncheon was greatly appreciated. The Food was well received
- At Carnival Day, Grade 6 was in charge of everything.
- Daycare allowed the Daycare Games to be part of the activities for Carnival
- Black History workshop concentrating more on the Canadian aspect,
- Students are enjoying snow shoeing as part of Physical Education class.
- Nutri-Towers will be growing bee friendly flowers instead of vegetable.s
- April is storytelling month.

##### 5.2.3 Report from Parent Committee Delegate

- Regular Meeting held February 4, 2021. Went over Budget Priorities  
Had Break-Out Rooms where you could meet other parents 1 on 1 from other schools.
- February 7, 2021 will be the next Elementary Representatives Meeting
- Town Hall Transformation Meeting with Mr. Ortoni took place.  
Invest in more IT (Government).
- Parent Committee sent a letter to Minister in response to the Transformation Plan Process

5.2.4 Report from Daycare  
There are presently 74 students registered in the Daycare Program.  
Thank you for the luncheon

5.2.5 Report from Community Representation  
  
YMCA-Michelle Johnson has resigned.  
Looking for a new Community Representative.

#### ST. COLUMBA HOUSE

- Programs are still up and running.
- Government gave the OK for Summer Day Camps.
- Day Camp will now be extended from 5 weeks to 7 weeks.
- Registration will take place on April 6, 2021.

5.2.6 Report from PPO  
No member present

5.2.7 Report from Home and School  
Thanked the Governing Board for staff appreciation luncheon.  
Home and School gave out initialized key chains for Teacher/Staff Appreciation

## 6. Business Arising:

6.1 Registration 2021-2022  
Pre-Kindergarten was 9 registrations up to date.  
Kindergarten has 17 new registrations (will need 2 kindergarten classes for next year)

6.2 Field Trip Alternatives/ COVID Friendly  
Some suggestions and things we are already planning or doing:

- Geordie Productions
- Mad Science
- Snow Shoeing
- Tobogganing
- Carnival
- Bicycles in the warmer weather

## 7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Natalie Sztych.  
Unanimous

Next meeting will be held on April 26, 2021 at 6:30 p.m. via zoom.

Meeting adjourned at 8:21 p.m.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date



ST.GABRIEL SCHOOL GOVERNING BOARD  
Monday, April 26, 2021 at 6:30

1. Approval of Agenda (5 min.)
  - 1.1
  - 1.2
2. Approval of minutes of the February 22 meeting and business arising (30 min)
  - 2.1 ERC Resolution
  - 2.2
  - 2.3
  - 2.4
  - 2.5
  - 2.6
3. A word from the Chair (5 min.)
  - 3.1 Other information
    - 3.1.1
    - 3.1.2
  - 3.2 Correspondence
    - 3.2.1
    - 3.2.1
4. Period reserved for non-members of the board (10 min.)
  - 4.1
5. Reports (40 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.3.3 Report from Regional Delegate
    - 5.3.4 Report from Community Reps
    - 5.2.5 Report from Daycare
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
6. Other Business Arising (10 min.)
  - 6.1 Pergola Build
  - 6.2
  - 6.3
7. Adjournment Date Place and Time of next Meeting (3 min.)

Annexed Documents

## ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, April 26, 2021, 6:30 p.m.

Present:

David Burridge (parent), Rachel Voss (parent), Andrea Truffa (teacher), Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Szytych (support), Melanie Hebert (parent), Marc Saab (parent), Carol Clifton (support), Jim Daskalakis (principal)

Regrets/Absent: Erin Carter (PPO), Cindy Bailey (PPO), Christiane Dore (teacher), Maria Mattiace (daycare)

Meeting called to order at 6:40 p.m. via Zoom

1. Approval of Agenda (with addition 6.2 Masks After-School)  
Michael Olewinsky approves the agenda and seconded by Marc Saab.  
Unanimous
2. Approval of the minutes from the February 22, 2021 meeting and business arising  
Michael Olewinsky approves the minutes of the February 22, 2021 meeting and business arising, seconded by Andrea Truffa, with corrections to point 2.5 and Erin Carter (spelling).  
Unanimous
  - 2.1 ERC Resolution  
Grades 1 and 2 have ERC in English as directed by the Ministry.  
Grades 3, 4, 5 and 6 have ERC in French. The School Board agrees to this as part of the 50% fulfillment. Therefore, be it resolved that Cycle II and III of the Ethics and Religious Culture Program at St. Gabriel School in Grades 3,4,5, and 6 can be taught in French.  
Marc Saab moves to accept this resolution, seconded by Mike Olewinsky.  
Unanimous
3. A word from the Chair: David Burridge  
Governing Board parents are always available to help in any way possible.  
Very happy with the way that the school dealt with their first COVID-19 case within the school.  
It was handled very promptly and with great efficiency.
  - 3.1 Other information  
NIL
  - 3.2 Correspondence  
Nil
4. Period reserved for non-members of the board:  
Nil
5. Reports
  - 5.1 Consultations and Decisions  
Nil



## 5.2 Information

### 5.2.1 Report from Principal

- Registration for next year is going well.
- Strike by teachers has been cancelled in good faith.
- We welcomed a new teacher, Laura Douglas, to grade 5 and 5/6 English.
- Science and Earth Week went well.
- Pre-school and grades 1 and 2 are hatching chicks and are releasing the butterflies.
- Bathrooms downstairs on main floor will be redone (boys, girls, pre-kindergarten and daycare).
- Science Fair was done virtually.
- Naomi Aldrich and John Dodge are working on the Arts Festival for School.
- Mad Science was a big hit with the students.

### 5.2.2 Report from Teachers

- Beehive is open.
- Nutri-Towers are progressing.
- Paolo Ruscito is teaching First Aid to Transitions Class.
- Pergola Build- getting organized for May 8, 2021.
- French Culture Week will feature Quebec Hollywood.
- Comedy for Kids, is using humor to help with language Arts skills.
- Mina Garoufalis is using bicycles in her Physical Education Classes with Cycle I. Some bicycles have training wheels.

### 5.2.3 Report from Parent Committee Delegate

- Attended 2 meetings on March 11 and April 1, 2021.
  - Discussed the School Calendar and Holidays for next School Year.
  - L'Ecole Branchee- information was given to parents.
  - Presentation from LEARN.
  - Gloria Lombardi (parent from St. Gabriel school) was voted onto a subcommittee.
- Next meeting will take place on May 6, 2021.

### 5.2.4 Report from Daycare

Daycare continues to flourish.

### 5.2.5 Report from Community Representative

#### ST. COLUMBA HOUSE

- Registration for Day Camp was filled in one day. There is a waiting list.
- Day Camp will now be extended from 5 weeks to 7 weeks.
- Space is an issue. Therefore, can only take so many registrations.

### 5.2.6 Report from PPO

Nil

### 5.2.7 Report from Home and School

Nil

6. Business Arising:

6.1 Pergola Build

The construction of the pergola for the junior yard will take place May 8, 2021 from 8:30 a.m. - 4:00 p.m.

So far, we have 10 volunteers.

Hammers, drills, circular saw, jigsaw are all tools needed to help facilitate this project.

6.2 Masks After-School

When parents are coming to pick up their children from Daycare, some parents are not wearing their masks.

Mr. Daskalakis will put a blurb in the Parent Newsletter concerning this matter. If parents do not wear a mask, then they will not be permitted to pick up their children at the Daycare door.

7. Adjournment Date Place and Time of Meeting

Natalie Sztych moves to adjourn, seconded by Carol Clifton.

Unanimous

Next meeting will be held on June 14, 2021 at 6:30 p.m. via zoom.

Meeting adjourned at 7:35 p.m.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Chairperson – Governing Board

\_\_\_\_\_  
Date



**ST. GABRIEL SCHOOL VIRTUAL GOVERNING BOARD**  
Tuesday, June 16 2020 6:30 p.m.

1. Approval of Agenda (5 min.)
  - 1.1
  - 1.2
  
2. Approval of minutes of the June 2 meeting and business arising (30 min)
  - 2.1 Preliminary Budget Resolution and Approval
  - 2.2
  - 2.3
  - 2.4
  - 2.5
  - 2.6
  
3. A word from the Chair (5 min.)
  - 3.1 Other information
    - 3.1.1
    - 3.1.2
    - 3.1.3
  
  - 3.2 Correspondence
    - 3.2.1
    - 3.2.2
  
4. Period reserved for non-members of the board (10 min.)
  - 4.1
  
5. Reports (40 min.)
  - 5.1 Consultations and Decisions
  - 5.2 Information
    - 5.2.1 Report from Principal
    - 5.2.2 Report from Teachers
    - 5.3.3 Report from Regional Delegate
    - 5.3.4 Report from Community Reps
    - 5.2.5 Report from Daycare
    - 5.2.6 Report from P.P.O.
    - 5.2.7 Report from Home and School
  
6. Other Business Arising (10 min.)
  - 6.1
  - 6.2
  - 6.3
  
7. Adjournment Date Place and Time of next Meeting (3 min.)

Annexe Documents

Preliminary Budget 2020-2021 (8 Pages) via e-mail  
Resolution (1 page) via e-mail

## ST. GABRIEL SCHOOL GOVERNING BOARD

Tuesday, June 16, 2020, 6:30 p.m.

Present:

David Benoit (parent), Gloria Lombardi (parent), Andrea Truffa (teacher), David Burrige (parent)  
Emilie Jacques (community representative), Michael Olewinsky (parent), Natalie Szytch (support staff),  
Jim Daskalakis (principal), Maria Mattiace (daycare), Loriane Estieine (Informel), Samantha Gjurán (teacher),  
Marc Saab (parent)

Regrets/Absent: Michelle Johnson (community representative), Carol Clifton (support staff)

Meeting called to order at 6:35 p.m. via Zoom

1. Approval of Agenda

Marc Saab approves and seconded by Andrea Truffa.

Unanimous

2. Approval of the minutes for the June 2, 2020 meeting and business arising

Gloria Lombardi approves the minutes of the June 2, 2020 meeting and business arising, seconded  
Andrea Truffa.

Unanimous

2.1 Preliminary Budget Approval and Resolution

Mr. Daskalakis went over the preliminary budget for next year (2020-2021). It is based on the number  
of students from this past school year (2019-2020).

Due to COVID-19 we have a deficit for lunch and daycare. Any money that was not used will most likely  
go towards this deficit. The Board will decide how they will proceed.

Any overpayments were reimbursed to families.

Resolution:

Michael Olewinsky MOVED THAT, the Governing Board of St. Gabriel School, adopt the school  
Preliminary Operating Budget for the 2020-2021 school year, as presented by the school principal,  
which forecasts revenues of 92,373.00\$ and expenditures of 92,373.00\$;

AND THAT the budget be submitted to the English Montreal School Board for final approval,  
seconded by Maria Mattiace.

Unanimous

3. A word from the Chair:

3.1 Other information

Nil

3.2 Correspondence

3.2.1 Loriane Estieine - Informel/Action Gardien

Loriane is the new Project Manager for Informel. She is a liaison between the schools,  
families and community. She will send all information will be sending information  
about the summer Bikes and Journal Project for children.

4. Period reserved for non-members of the board:

Nil

5. Reports

5.1 Consultations and Decisions  
Nil

5.2 Information

5.2.1 Report from Principal

- There was to be an Educational Learning Camp set up for June 8, 2020. Approximately 25 students were invited. It would take place from 9:00 a.m.-12:00 p.m. with a teacher and CCWs to help with online learning. No one showed up so the camp was closed. Other schools had similar results.
- Welcome to Kindergarten festivities that were to take place in May but due to the pandemic they were cancelled. On June 22, 2020 parents will be invited to a Drive-by from 11:00-12:15 p.m. Teachers will hand out two packages to the new students to help prepare them for September
- New information emerging for next school year involves students in bubbles of 6 students with no social distancing inside that bubble. Outside bubble have to social distance of 1 meter and 2 meters from teacher.  
One student per seat on school buses.
- Back to school as of August 31, 2020

5.2.2 Report from Teacher

- Grade 6 Graduation on Zoom at 5:00 p.m. on June 22, 2020.  
After Graduation motorcade and procession to Graduates homes.
- On June 23, 2020, graduates can come between 11:00-12:00 p.m. to pick up graduation bags and sign yearbooks,
- June 19, 2020 grade 3 Moving Up Ceremony will take place via on Zoom.

5.2.3 Report from Parent Committee Delegate

- The committee had their last meeting for this year. Discussed different possibilities for a Return to School.

5.2.4 Report from Daycare

- Registration is taking place on-line for the BASE Program.
- There are 70 students registered for Daycare 2020-2021, may reach 80 students if include sporadic are included.

5.2.5 Report from Community Representation

YMCA-Absent

ST. COLUMBA HOUSE

Still delivering meals.

Day Camp is going forward with smaller numbers due to guidelines set up for COVID-19 by THE Ministry.

5.2.6 Report from PPO  
No Members Present

5.2.7 Report from Home and School  
Mr. Daskalakis:  
A Home and School prize will be presented to a Grade 6 student

6. Business Arising:

6.1 General Assembly  
The General Assembly will take place September 10, 2020.  
It will take place in the school gymnasium..

7. Adjournment Date Place and Time of Meeting

Michael Olewinsky moves to adjourn, seconded by Samantha Gjuran.  
Unanimous

Meeting adjourned at 7:40 p.m.