



ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 19, 2022, 6:30 p.m.

1. Approval of Agenda (5 min.)
 - 1.1 Election of Governing Board President
 - 1.2 Election of Governing Board Treasurer and Secretary
 - 1.3 Elections of Secretary

2. Approval of minutes of the June 13, 2022 meeting and business arising (see annex) (5 min)
 - 2.1
 - 2.2

3. A word from the Chair (10 min.)
 - 3.1 Other information
 - 3.1.1 Rules of Operation (see annex)
 - 3.1.2 Internal Rules of Management (see annex)
 - 3.1.3 Guidelines for Conduct of Members (see annex)
 - 3.1.4 St. Gabriel Calendar corrections
 - 3.1.5
 - 3.1.6
 - 3.2 Correspondence

4. Period reserved for non-members of the board (10 min.)
 - 4.1
 - 4.2

5. Reports (25 min.)
 - 5.1 Consultations and Decisions

 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.2.3 Report from Regional Delegate
 - 5.2.4 Report from Daycare
 - 5.2.5 Report from Community Reps
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School

6. Business Arising (25 min.)
 - 6.1 Field Trips
 - 6.2 E-mail and Contact Information
 - 6.3
 - 6.4

7. Adjournment Date Place and Time of Meetings (3 min.)

Annexed Documents

Rules of Operation, Internal Rules of Management, Duties of Governing Board Members (8 pages)
St. Gabriel calendar (1 page)

ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, September 19, 2022, 6:30 p.m.

Present:

Michael Olewinsky (parent), Marc Saab (parent), Melanie Hebert (parent), Rebecca MacDonald (parent), Ryan Martin (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Carol Clifton (support staff), Natalie Szych (support staff), Jim Daskalakis (principal)

Guest: Amanda Macdonald (Home and School)

Regrets/Absent: Nadine Thomas (daycare), Community Representatives- St. Colomba House

Meeting called to order at 6:32 p.m.

1. Approval of Agenda (with additions 6.3 Physical Education Program, 6.4 Memorial Plaque and 6.5 Student Information Packages, correction of date for approval of minutes June 13 not 12 and omit point 3.1.4

Marc Saab approves the agenda (with additions 6.3, 6.4 and 6.5, and date correction), seconded by Carol Clifton.

Unanimous

- 1.1 Election of Governing Board President

Marc Saab nominates Michael Olewinsky. Michael Olewinsky accepts the nomination.

Seconded by Ryan. Martin.

Andrea Truffa nominates Melanie Hebert. Melanie Hebert accepts the nomination.

Seconded by Rebecca McDonald.

Vote: **Michael Olewinsky is elected Governing Board President (Chairperson).**

- 1.2 Election of Governing Board Treasurer

Ryan Martin nominates Melanie Hebert. Melanie Hebert accepts the nomination.

Seconded by Rebecca McDonald. All in favor.

Melanie Hebert is elected Governing Board Treasurer.

- 1.3 Election of Governing Board Secretary

Carol Clifton nominates Natalie Szych. Natalie Szych accepts the nomination.

Seconded by Marc Saab. All in favor.

Natalie Szych is elected Governing Board Secretary.

2. Approval of the minutes from the June 13, 2022 meeting and business arising; Carol Clifton approves the minutes and business arising of the June 13, 2022 meeting, seconded by Marc Saab.

Unanimous

3. A word from the Chair:

Newly elected Michael Olewinsky welcomes everyone back for a new year. Would like if all members could receive all documents by email so they can be read beforehand, This would help to speed up discussion and voting time.

3.1 Other information

- 3.1.1 Rules of Operation
Please read over information.
- 3.1.2 Internal Rules of Management
Tabled until our next meeting. Please read over information.
- 3.1.3 Guidelines for Conduct of Members
Please fill out and return to principal before leaving.
- 3.1.4 St. Gabriel School Calendar Corrections
Holiday Concert is moved from December 8, 2022 to December 15, 2022.

3.2 Correspondence

- 3.2.1 Advertising for a Comedy Night Fundraiser by Neil James

4. Period reserved for non-members of the board: Nil

5. Reports

5.1 Consultations and Decisions

Nil

5.2 Information

5.2.1 Report from Principal

- Rapid Tests are available.
- September 6, 2022 will be Pizza Day Lunch to Welcome Back Students
- September 22, 2022 will be Curriculum Night and Barbeque from 5:00-6:00 p.m.
- September 30, 2022 will be Orange Shirt Day for Indigenous Awareness.
- October 7, 2022 Maternelle1 and 2 and SEEDS 1 will be going Apple Picking. We are asking for 5\$ from the parents.
- Rapid test Consent Forms need to be sent in.

5.2.2 Report from Teachers

- Reading Week will take place October 4-7, 2022.
- Bee Keeping Project will still be part of Transitions Class Activity.
- Transitions Class will also be taking part in an Environmental Project.

5.2.3 Report from Parent Committee Delegate

- The Delegate was unable to attend June Meeting.
- First In-Person Meeting will be October 20, 2022.
- EMSB- Political Party Members will be Online with Grade 4 students at 1:00 p.m.

5.2.4 Report from Daycare

- Daycare is very healthy. There are 110 students registered.
- Daycare Handbook will be ready for our next meeting.

5.2.5 Report from Community Representation:

Nil

5.2.6 Report from PPO
- Rebecca McDonald has taken up this post

5.2.7 Report from Home and School
- Letter going out for new members.
- Chocolate Bars will be coming in on September 28,2022.
Chocolate Drive begins September 30, 2022.

6. Business Arising:

6.1 Field Trips

Marc Saab moves that any field trip costing less than 20\$, Jim. Daskalakis has the authority to decide on without having to get Governing Board approval, seconded by Melanie Hebert.
Vote: Unanimous

6.2 Email and Contact Information

Please fill in the information and/or correct any changes to it.

6.3 Physical Education Program

Can children be given time to change into other clothes after gym.
Outdoor activities are left to the Phys. Ed. Teacher.

6.4 Memorial Plaque

Plaque dedicated to the memory of Mona Kircoff and her many years of volunteerism and service. Wonderful idea.

6.5 Student Information Packages

Need a Paper Trail because not everyone can access the Mosaik App to get the information they sometimes require. As well, sometimes information changes, so it is always good to have a hard copy.

7. Adjournment Date Place and Time of Meeting

Marc Saab moves to adjourn, seconded by Andrea Truffa.
Unanimous

Next meeting to be held on October 19, 2022, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 7:40 p.m.

Principal

Date:

Chairperson – Governing Board

Date

GOVERNING BOARD MEETINGS SCHEDULE

Date	Time
September 19, 2022	6:30 p.m.
October 19, 2022	6:30 p.m.
November 30, 2022	6:30 p.m.
December 2021	NONE SCHEDULED
January 18, 2023	6:30 p.m.
February 22, 2023	6.30 p.m.
*March 29, 2023	6:30 p.m.
April 26, 2023	6:30 p.m.
May 2023	NONE SCHEDULED
June 7, 2023	6:30 p.m.

*TENTATIVE

ST. GABRIEL SCHOOL GOVERNING BOARD

Monday, October 19, 2022, 6:30 p.m.

Present:

Michael Olewinsky (parent), Rebecca Macdonald (parent), Ryan Martin (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas (daycare), Carol Clifton (support staff), Natalie Szytych (support staff), Jim Daskalakis (principal)

Guest: Amanda Macdonald (Home and School)

Regrets/Absent: Melanie Hebert (parent), Marc Saab (parent), Community Representative St. Columba House

Meeting called to order at 6:32 p.m.

1. Approval of Agenda (with additions 6.1 Sexuality and Health, 6.2 Junior Yard, 6.3 Beautification and correction to date in approval of minutes)

Carol Clifton approves the agenda (with additions 6.1, 6.2 and 6.3 and minutes date), seconded by Andrea Truffa.

Unanimous

2. Approval of the minutes from the September 19, 2022, meeting and business arising with the correction of the word “date” in 5.2.1; Ryan Martin approves the minutes and business arising of the September 19, 2022 meeting, seconded by Tara McGuire.

Unanimous

2.1 Governing Board Contact Information

All information is good and up to date.

2.2 Rules of Internal Management

Mr. Daskalakis went over Meetings (#6) and Agenda (#11) to show any changes that were made as well as make sure everyone was good with everything with these two specific topics.

3. A word from the Chair:

3.1 Other Information

Nil

3.2 Correspondence

- 3.2.1 Invitation to meet the Commissioners: Meet and Greet on November 1, 2022, 6:00 p.m

4. Period reserved for non-members of the board
Nil

5. Reports

- 5.1 Consultations and Decisions
Nil

5.2 Information

5.2.1 Report from Principal

- Sistema Program will take place every Tuesdays and Wednesdays. There are 35 students registered.
- Lunch time Sports Program will begin next week. Tuesdays Grades 1- 3 and on Thursdays Grades 4 - 6.
- Heart of the City Piano Program begins next week. Space only for 10 students. Not enough tutors available to support everyone.
- Terry Fox Run occurred on October 7, 2022 raised 1926.00\$.
- Orange Shirt Day September 30, 2022 collected 120.00\$ which will be donated to an Orange Shirt Day Campaign Organization.
- Honey is for sale.
- Boite a Lunch takes place every Thursday, 14 students registered with Share the Warmth.
- Choir takes place every Tuesday at lunch time.
- Band is open to everyone every Wednesday at lunch time.
- Irish Dancing Grades 2-6 takes place Thursdays after-school. There are 22 students registered.
- Tutoring Grades 4, 5 ,6 with Share the Warmth takes place every Tuesday and Wednesday. There are 8 students registered.
- Ministry Online Tutoring will begin soon for students in Grade 1 - 3.
- On November 9, 2022 there will be a Workshop for Teachers spearheaded by the police on procedure for Lockdown due to an Active Shooter.

5.2.2 Report from Teachers

- I LOVE TO READ WEEK went well. There were various activities depending on Grade Level. Popular Activity with students was reading outside at the Pergola.
- Honey is still available, it is going fast but 35 left at 5.00\$ a jar.
- Naomi Aldrich has an Art Program (Fashion Repurposing) that will end with a Fashion Show.
- Grade 6 is working on Vocabulary, and Tools to help student better express themselves.
- Behaviour Models/Rules of Regulation is being formulated.
- QPAT (Teacher Convention) will be a hybrid model this year.

- 5.2.3 Report from Parent Committee Delegate
- General meeting will take place October 20, 2022.
Meetings for half the year will be in person and the other half will be hybrid model.
- 5.2.4 Report from Daycare
- Daycare Handbook needs to be approved.
Motion to approve Daycare Handbook will be tabled to next meeting this will give members time to go over it
 - 110 students registered. There still 50 students on waiting list due to shortage of educators.
 - Daily Fee has gone up from 8.55\$ to 8.95\$/day
 - Activities have begun.
Grade 1 Soccer, Grade 2 Champions for Life, Grade 3 Mad Science Lab, Grades 4, 5, 6 Sports Life
- 5.2.5 Report from Community Representatives:
ABSENT
- 5.2.6 Report from PPO
- Halloween Festivities are in the making for October 29, 5:00-7:30 p.m.
Bake Sale, BBQ, Games.
Set up will begin around 2:00 p.m. and Grade 6 students will be helping.
Fundraising goal will be for the Beautification of Junior Yard.
- 5.2.7 Report from Home and School
- Chocolate Bar Drive is going well
A Halloween Treat Bag will be given to each student.
6. Business Arising:
- 6.1 Sex and Health Information Session
- Workshops for Grades 4, 5, 6 by St. Columba House was well received.
Information Session was animated by Columba House.
- 6.2 Junior Yard
- Goal is to beautify the junior yard.

6.3 Beautification Grants

First, a plan of what we would like done must be made up. Then we need professionals to realize the plan and do a cost analysis.

Need to raise 1/3 of the cost of the project. The school board and the government will supplement the other two-thirds of the cost of the project.

7. Adjournment Date Place and Time of Meeting

Andrea Truffa moves to adjourn, seconded by Rebecca Macdonald.
Unanimous

Next Meeting to be held on November 30, 2022, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 7:48 p.m.

Principal

Date

Chairperson-Governing Board

Date

ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday, November 30, 2022, 6:30 p.m.

Present:

Melanie Hebert (parent), Rebecca Macdonald (parent), Ryan F. Martin (parent), Marc Saab (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas(daycare), Carol Clifton (support staff), Natalie Szytch (support staff), Jim Daskalakis (principal)

Guest: Amanda Macdonald (Home and School), Heather George (parent)

Regrets/Absent: Michael Olewinsky (parent), Community Representative St. Columba House (community representative)

Meeting called to order at 6:35 p.m.

In the absence of Michael Olewinsky(chairperson), Rebecca Macdonald will be filling in.

1. Approval of Agenda (with additions: 6.3 Lunch Activities and 6.4 Memorial Plaque as well as correct the date from Tuesday to Wednesday)

Melanie Hebert approves the agenda (with additions 6.3 and 6.4 and change of day in date), seconded by Andrea Truffa.

Unanimous

2. Approval of the minutes from the October 19, 2022 meeting and business arising with the correction of 5.2.2 “QPAT Convention” and 5.2.7 “each student”. Andrea Truffa approves the minutes and business arising of the October 19, 2022 meeting, seconded by Marc Saab.

Unanimous

2.1 Educational Project Report

Consultants were brought in to help teachers with new strategies to try and bring about better results for the students. This was helpful for Grade 6 teachers as well as those teaching other grades.

RESOLUTION: IT WAS MOVED BY Marc Saab AND RESOLVED THAT the Annual Report on the Educational Project 2021-2022 be approved by the Governing Board seconded by Melanie Hebert.

2.2 Budget Report

Mr. Daskalakis went over the 2022-2023 School Budget.

RESOLUTION: Melanie Hebert MOVED THAT, the Governing Board of St. Gabriel School adopt the school budget for the 2022-2023 school year, as presented by the school principal. Approval, seconded by Ryan Martin.

2 A word from the Chair:

2.2 Other Information: Nil

2.3 Correspondence NIL

3 Period reserved for non-members of the board: Nil

4 Reports

4.2 Consultations and Decisions: Nil

4.3 Information

4.3.1 Report from Principal

- Students from Grade 2A and a few from 2/3B will be going to a performance of the Nutcracker
- Holiday Breakfast will be on December 21, 2022
- A visit from Saint Nick will take place on December 22, 2022
- Last day of school before Holiday Break will be December 23, 2022
- Holiday Concert is on December 15, 2022 at 12:00p.m/. A 5.00\$ Donation or 2 Non-Perishable Goods for the Baskets is asked.

4.3.2 Report from Teachers

- Haunted House Festivities went well
- Tooth Brushing Project in the TRANSITION Class
- Heritage Week going well. A buffet will be served on Friday, Dec. 2. Students helped prepare the foods from different countries/cultures
- Remembrance Day Activities. Eleven different activities leading up to November 11 were organized by the School Board. They were all done in age-appropriate fashion
- Working on Vocabulary and Tools to help them better express themselves
- Behaviour Models/Rules of Regulation
- QPAC- Hybrid Models
- Language resources

4.3.3 Report from Parent Committee Delegate
Absent/ Sends Regrets

4.3.4 Report from Daycare

- Daycare Fee went up from 8.55\$ to 8.95\$/day
- Charge for some activities to the parents
- With the above changes to the Daycare Handbook, Andrea Truffa moves to approve the “Daycare Handbook”, seconded by Carol Clifton

4.3.5 Report from Community Representatives:
Sends Regrets. Will be joining us in the new year.

4.3.6 Report from PPO

- Halloween Festivities went well. Raised 1,700.00\$.
- Very good turn out/some changes to work on/learning process
- Scholastic Book Fair went well/4500.00\$
- In the future, perhaps look to something different/More French books/less toys
- Perhaps a used book sale
- Winter Sale will be held on December 3/at the school
- PPO Newsletter
- Junior Yard Beautification Proposal

4.3.7 Report from Home and School

- Chocolate Bar Drive is finished. Went very well. In the process of Tallying up to find our winners.
- Holiday Sweater Fundraiser in December/2\$ donation

5 Business Arising:

5.2 School Junior Yard Beautification Project

Discussion concerning this project brought about the need to form a committee. There is no clear plan yet but needs to be done in stages. Input is very important and therefore, individuals from different groups is needed.

Those who volunteered to be a part of this committee are as follows:

Nadine Thomas, Ryan Martin, Carol Clifton, Laurel Jackson, Tim Legace and Jim Daskalakis.

A time and place will be organized for this committee to meet, after the holidays.

5.3 Open House

Open House will take place on December 8, 2022 from 6:00 p.m. to 8:00p.m. for prospective parents and students.

Posters were distributed to various organizations to help advertise our Open house. As well it was put on our Facebook Page. Teachers will be available to speak with and tours will be given to highlight our school.

5.4 Lunchtime Activities

Some parents are concerned with the amount of TV allocated to students during lunch.

Lunch for preschoolers is 75 minutes. During this time students are:

Outside for 25 minutes

Eating for 20-25 minutes

Smartboard for 15-20 minutes

Parents can schedule a meeting to discuss this matter further with Mr. Daskalakis.

5.5 Memorial Plaque

The dedication plaque for Mona Kircoff Vaudry is still going forward. It is in the beginning stages.

6 Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Natalie Sztych.

Unanimous

Next Meeting to be held on January 18, 2023 at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 8:44 p.m.

Principal

Date

Chairperson-Governing Board

Date



GABRIEL SCHOOL GOVERNING BOARD

Wednesday January 18, 2023, 6:30 p.m.

1. Approval of the Agenda (5 min)
 - 1.1
 - 1.2

2. Approval of minutes of the November 30 meeting and business arising (15 min)
 - 2.1 Approval of Safe School Action Plan
 - 2.2 Approval of Sexuality and Health Education Program
 - 2.3 Criteria for Principal Selection

3. A word from the Chair (10 min.)
 - 3.1 Other information
 - 3.1.1
 - 3.1.2
 - 3.1.3

 - 3.2 Correspondence
 - 3.2.1
 - 3.2.2

4. Period reserved for non-members of the board (10 min.)
 - 4.1
 - 4.2

5. Reports (35 min.)
 - 5.1 Consultations and Decisions
 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.3.3 Report from Parent Committee Delegate
 - 5.3.4 Report from Daycare
 - 5.3.5 Report from Community Reps
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School

6. Business Arising (10 min.)
 - 6.1 Staff Appreciation Week
 - 6.2
 - 6.3
 - 6.4

7. Adjournment Date Place and Time of Meeting (5 min.)

Annexed Documents
Criteria for Principal (2 page)
Safe School Action Plan (11 pages)
Sexuality and Health Education (4 Pages)



ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday, January 18, 2023, 6:30 p.m.

Present:

Melanie Hebert (parent), Rebecca Macdonald (parent), Ryan Martin (parent), Michal Olewinsky (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas (daycare), Carol Clifton (support staff), Natalie Sztynch (support staff), Jim Daskalakis (principal)

Regrets/Absent: Marc Saab (parent), Community Representative St. Columba House-Emily

Meeting called to order at 6:31 p.m.

1. Approval of Agenda (with addition 6.2 UNIFORMS)

Melanie Hebert approves the agenda (with addition 6.2 UNIFORMS), seconded by Carol Clifton
Unanimous

2. Approval of the minutes from the January 18, 2023 meeting and business arising with the correction of 5.2.1 “QPAT Convention” and 6.1, “addition of a proposal was submitted”. Tara McGuire approves the minutes and business arising of the January 18, 2023, meeting, seconded by Nadine Thomas.
Unanimous

2.1 Approval of Safe School Action Plan

Ryan Martin motions to approve the Safe School Action Plan, seconded by Andrea Truffa.

2.2 Approval of Sexuality and Health Education Program

After a brief discussion.

Tara McGuire moved the resolution, seconded by Natalie Sztynch.

2.3 Criteria for Principal Selection

Tabled until next meeting. Please go over “Principal Criteria Selection Document” for next meeting. Come prepared with any suggestions for this document.

3. A word from the Chair:

3.1 Other Information: Nil

3.2 Correspondence: Holiday Card from Commissioners

4. Period reserved for non-members of the board: Nil

5. Reports

5.1 Consultations and Decisions: Nil

5.2 Information

5.2.1 Report from Principal

- Registration will take place the week of January 30, 2023- February 3, 2023.
- Re-registration is done through the Mosaik App as well as Daycare Registration.
- Newsletter will be going out tomorrow.
- Sexuality and Health meeting with parents in Cycle I and II went well. Carley Evans will be aiding the teachers.
- Grade 4 will have Formative Assessments in French and English.
- February 3, 2023, Grade 4A and 4B will be visiting the Museum of Fine Art.
- Pink Shirt Day will be February 22, 2023, for Anti-Bullying support.
- School Carnival February 23, 2023.
- Heart of the City- Piano will begin again for students. Sign up papers were distributed today on a first come basis.
- In the Sistema Program there are 38 students registered at the present time.
- Irish Dancing begins again this Thursday.

5.2.2 Report from Teachers

- Holiday Breakfast went very well.
- Black History is February.
- Friendship Week is February 20-24, 2023.

5.2.3 Report from Parent Committee Delegate

- Attended meetings on November 1 and 3, December 1, 2022, and January 12, 2023. Discussions about Bill 96, Internal Rules, Quebec Virtual School (pilot Project), expansion of MIND School to add SECONDARY 1 and 2 and the implementation of a Bus M App were on the agendas.

5.2.4 Report from Daycare

- Registration for 2023-2024 can be done on the Mosaik App only.
- Champions for Life Program will resume on Mondays.
- Activities are being implemented for the students in each of the groups.

5.2.5 Report from Community Representatives:

- St. Columba representative sends Regrets. Absent due to Scheduling Difficulties.

5.2.6 Report from PPO

- Setting up for a Movie Night on February 3, 2023.
A General Movie appropriate for all age groups will be shown.
Refreshments and snacks will be available.

5.2.7 Report from Home and School

- Chocolate Bar Drive winners were awarded their prizes.
- There will be a Jersey Day that corresponds with Carnival Week, a 2\$ donation is asked.

6. Business Arising:

6.1 Staff Appreciation Week

Melanie will check with Falafel Yoni, for the week of February 6, 2023 for the Staff Appreciation Luncheon.

6.2 Uniforms

The topic of uniforms will be addressed in April. Can revisit this discussion then.

7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Andrea Truffa.

Unanimous

Next Meeting to be held on February 22, 2023, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 8:08 p.m.

Principal

Date

Chairperson-Governing Board

Date

ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday February 22, 2023, 6:30 p.m.

Present:

Melanie Hebert (parent), Rebecca Macdonald (parent), Ryan F. Martin (parent), Marc Saab (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas (daycare), Carol Clifton (support staff), Natalie Szytch (support staff), Jim Daskalakis (principal), Emilie Jacques (Community Representative)

Regrets/Absent: Michael Olewinsky (parent)

Guest: Amanda Macdonald-Adams (Home and School)

Marc Saab (parent) was acting Chairperson in the absence of Mr. Michael Olewinsky.

Meeting called to order at 6:35 p.m.

1. Approval of Agenda

Andrea Truffa approves the agenda, seconded by Rebecca Macdonald.

Unanimous

2. Approval of the minutes from the February 22, 2023, meeting and business arising.

Andrea Truffa approves the minutes and business arising of the February 22, 2023 meeting, seconded by Ryan Martin.

Unanimous

2.1 Criteria of a Principal

After a brief discussion it was decided that we would add the following criteria to the existing document; "school administrative experience"

Melanie Hebert motioned to approve the document with the addition, seconded by Nadine Thomas.

Unanimous

2.2 Budget Building

There was a brief discussion, and some priorities were shifted around.

Andrea Truffa moved to approve the Budget Building Document, with changes, seconded by Melanie Hebert.

2.3 School Fees

Mr. Daskalakis asked the Governing Board to approve a 5.00\$ increase in the school fees for 2023-2024 school year.

After a brief discussion, Andrea Truffa moved to approve the increase, seconded by Melanie Hebert.

Pre-School (Pre-Kindergarten and Kindergarten): 25.00\$ increased to 30.00\$

GRADES 1-6: 60.00\$ increased to 65.00\$

LUNCH FEES will remain Status Quo at 275.00\$ for the year.

2.3.1 School Uniforms

After a brief discussion it was decided that Uniforms are a good idea, at least in terms of T-Shirts and sweaters. For the blue/black bottoms it was mentioned that perhaps we could use the following terminology “are suggested”. **We will table this discussion to the next meeting.**

2.3.2 Safe School Policy

Just a little addition was implemented to the document from last meeting. Each category begins with the word “ENCOURAGE”

3. A word from the Chair:

Other Information: NIL

3.1 Correspondence: NIL

4. Period reserved for non-members of the board: NIL

5. Reports

5.1 Consultations and Decisions: NIL

5.2 Information

5.2.1 Report from Principal

- Friendship Week went well.
- Teacher Appreciation Week went very well.
- Parent -Teacher Interviews will be online for Grades 1-6 and Preschool will be in-house.
- PPO Movie Night went well.
- Carnival has been moved to next Tuesday due to extreme weather. Cabane a Sucre will still come tomorrow despite the cold temperatures.
- Climbing Wall has been installed in our gymnasium.
- Visual Screening for Preschool students the results will be forwarded to parents.
- On March 23, 2023 is the Preschool Vaccinations
- On April 4, 2023 is the Grade 4 Hepatitis Vaccinations
- Plaque for Mona is done. Will be picked up soon.
- In the Yard Beautification meeting, it was agreed that the basics (TERRAIN) need attention first.
- Grade 5/6 and TRANSITIONS will be visiting a musical production of Pinocchio on March 20. 2023.
- Grade 4 will be visiting the Museum of Fine Arts on March 14, 2023.
- May 23 and 30/ABRASKA OUTDOOR EXCURSION.
- April 21, 2023 will be our annual BINGO NIGHT.

- 5.2.2 Report from Teachers
- Warm Fuzzy Messages were prepared by all for Friendship Week (Feb.20-24).
 - Thank you so much to everyone for Staff Appreciation Week
 - For Black History classed concentrated on awareness.
 - French tutor has been hired.
 - Carnival moved to February 28, 2023 due to extremely cold weather.
 - Nutri-Towers are being put to use again. Herbs and Vegetables are to be planted outside later
 - Grade 3 are involved in Science Projects.
- 5.2.3 Report from Parent Committee Delegate
Absent sends but sends regrets
- 5.2.4 Report from Daycare
Programs initiated:
- STEM Program for Grades 5 and 6
 - Indoor soccer
 - Comic Book Club-Fridays
 - Nutri-towers
 - Tulip project
 - Butterflies: for Pre-schoolers and Grade 1
- 5.2.5 Report from Community Representatives:
St. Columba House:
- Will remains open for the 2 weeks during March break.
 - Day Camp Regulars sign-up is on April 10, 2023.
 - All other sign-up is on April 11, 2023.
 - Summer Camp is for 6 weeks. Approximately 50-55 children can attend.
 - TEEN CAMP for 5 weeks and begin later and end earlier in the summer.
- 5.2.6 Report from PPO
- Movie Night went well.
 - Looking to organize a YARD SALE in May
 - Will be helping with Earth Week
 - There might be BBQ during Arts Festival
- 5.2.7 Report from Home and School
- Jersey Day will take place on February 27, 2023
 - Will be participating in St. Gabriel St. Patrick's Day Parade.

6. Business Arising: NIL

7. Adjournment Date Place and Time of Meeting

Carol Clifton moves to adjourn, seconded by Nadine Thomas
Unanimous

Next Meeting to be held on March 29, 2023, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 8:09 p.m.

Principal

Date

Acting Chairperson Governing Board

Date



ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday, March 29, 2023, 6:30 p.m.

1. Approval of Agenda (5 min.)
 - 1.1
 - 1.2
2. Approval of minutes of February 22, 2023, meeting and business arising (30 min)
 - 2.1 School Uniforms
 - 2.2 ACGC Resolution
 - 2.3
 - 2.4
 - 2.5
3. A word from the Chair (10 min.)
 - 3.1 Other information
 - 3.1.1
 - 3.1.2
 - 3.2 Correspondence
 - 3.2.1
4. Period reserved for non-members of the board (10 min.)
 - 4.1
 - 4.2
5. Reports (40 min.)
 - 5.1 Consultations and Decisions
 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.3.3 Report from Regional Delegate
 - 5.3.4 Report from Daycare
 - 5.3.5 Report from Community Reps
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School
6. Business Arising (15 min.)
 - 6.1
 - 6.2
 - 6.3
7. Adjournment Date Place and Time of Meeting (5 min.)

Annexed Documents:

School Uniforms (1 page)

Academic and Career Guidance Content (2 page)

ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday March 29, 2023, 6:30 p.m.

Present:

Melanie Hebert (parent), Michael Olewinsky (parent), Ryan Martin (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas (daycare), Carol Clifton (support staff), Natalie Sztych (support staff), Jim Daskalakis (principal), Emilie Jacques (Community Representative-St. Columba House), Louis Weasley (Community Representative-Action Gardien)

Regrets/Absent: Marc Saab (parent), Rebecca Macdonald (parent)

Guest: Amanda MacDonald-Adams (Home and School)

Meeting called to order at 6:33 p.m.

1. Approval of Agenda (with additions 6.1 Lockers Grades 5 and 6, 6.2 Graduation, 6.3 Sex Education Communication)

Andrea Truffa approves the agenda, seconded by Melanie Hebert.

Unanimous

2. Approval of the minutes from the March 29, 2023, meeting and business arising.

Tara McGuire approves the minutes and business arising of the March 29, 2023, meeting, seconded by Nadine Thomas.

Unanimous with 1 abstention

2.1 School Uniforms

After a brief discussion it was agreed upon that the school would raise the price of its uniform items by 1.00\$ for the 2023-2024 school year. As well, the word OPTIONAL would be replaced with the word ONLY (point #2) in the school agenda under the heading of SCHOOL UNIFORMS.

2.2 ACGC Resolution

The ACGC is incorporated into a teacher's overall lesson plan. It helps students to identify certain interests that could help them determine future life choices. This is done through Language Arts, French, Science, and other academic studies.

Resolution: Melanie Hebert moves the ACGC resolution, seconded by Andrea Truffa.

3. A word from the Chair:

3.1 Other Information: NIL

3.2 Correspondence:

4. Period reserved for non-members of the board: NIL

5. Reports

5.1 Consultations and Decisions: NIL

5.2 Information

5.2.1 Report from Principal

- Preschool vaccinations went well.
- Grade 4 Vaccinations will take place April 4, 2023.
- Teddy Bear Initiative for Grade 4 went very well.
- In collaboration with the EMSB, a Musical called “Eva the Louse” will go in production. Interested students who would like to participate must register online. Auditions at St. Gabriel will be held April 11, 2023, for Grades 3,4,5 and 6 students.
- Futsal Tournament for Grades 5 and 6 will take place on March 30, 2023.
- Earth Week/Science Exposition will be on April 17-21, 2023.
- Memorial plaque for Mona Vaudry is complete and displayed in lunchroom.
- BINGO NIGHT will take place on April 21, 2023.
- End of Cycle III Exams for French, English and Math are coming up.

5.2.2 Report from Teachers

- “Pinocchio” at Maison Symphonique was well received by our students.
- Earth Week will include Reptizoo and clean up date.
- Nutri-Towers are up and running.
- Beehive will be opening soon.
- Cycle II, grade 2/3 and 3 students will be attending Biodome soon.

5.2.3 Report from Parent Committee Delegate

- The March 2 meeting was used to discuss Bill 96.
- Parent Committee Scholarships
- Volunteers needed for Parent Conference.
- Volunteer Night will take place on April 25, 2023.
- Next meeting will take place on April 1, 2023.

5.2.4 Report from Daycare

- STEM Program for Grades 5 and 6 has ended.
- Indoor Soccer was a great success.
- Comic Book Club ends May 5, 2023.
- NUTRI-TOWERS and Pollination Project.
- TULIP PROJECT
- Butterflies project for Pre-schoolers and Grade 1 will begin in April.
- Boks Competition is on its way.
- There are 120 registered students for next year.

5.2.5 Report from Community Representatives:

St. Columba House

- Day Camp Regulars sign up is on April 10, 2023.
 - Open to all, Camp is for 6 weeks. Approximately 50-55 children can attend
 - Teen Camp is for 5 weeks and begins later and ends earlier.
- Action Gardien
- Festi-Point will be on May 20, 2023.
 - Parade du livre will take place on May 31, 2023.
 - Projet Bridge Bonaventure: Consultation on plan for land across from Costco is taking place soon.

5.2.6 Report from PPO

- BINGO NIGHT will take place on April 21, 2023.
- YARD SALE will be on May 13, 2023.
- Car Wash and BBQ is planned for June 10, 2023.

5.2.7 Report from Home and School

- Made decorations for students for walk-about parade for St. Patrick's Day.
- Mike Matheson from the Montreal Canadian will be visiting Kindergarten to read a book. He is the ambassador for Champions for Life Program
-

6. Business Arising:

6.1 Lockers

Right now, our locker room accommodates students from Kindergarten to Grade 4.

6.2 Graduation

The Grade 6 Graduation will take place on June 21, 2023. No trips have been decided yet.

6.3 Sex Education Communication

A letter will go out to Pre-Kindergarten and Kindergarten parents when the time comes.

7. Adjournment Date Place and Time of Meeting

Natalie Szytych moves to adjourn, seconded by Nadine Thomas.

Unanimous

Next Meeting to be held on April 26, 2023, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 7:56 p.m.

Principal

Date

Chairperson-Governing Board

Date



ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday, April 26, 2023, 6:30 p.m.

1. Approval of Agenda (5 min.)
 - 1.1
 - 1.2

2. Approval of minutes of the March 26 meeting and business arising (30 min)
 - 2.1 2023-2024 Calendar
 - 2.2 School Hours
 - 2.3
 - 2.4

3. A word from the Chair (5 min.)
 - 3.1 Other information
 - 3.1.1
 - 3.1.2

 - 3.2 Correspondence
 - 3.2.1
 - 3.2.1

4. Period reserved for non-members of the board (10 min.)
 - 4.1

5. Reports (40 min.)
 - 5.1 Consultations and Decisions
 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.3.3 Report from Regional Delegate
 - 5.3.4 Report from Community Reps
 - 5.2.5 Report from Daycare
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School

6. Other Business Arising (10 min.)
 - 6.1 Exam Schedule
 - 6.2 General Assembly date
 - 6.3

7. Adjournment Date Place and Time of next Meeting (3 min.)

Annexe Documents
2023-2024 Calendar (1 page)
Exam Schedule (1 page)
School Hours (1page)

ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday April 26, 2023, 6:30 p.m.

Present:

Melanie Hebert (parent), Michael Olewinsky(parent), Marc Saab(parent), Rebecca Macdonald (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas(daycare), Carol Clifton (support staff), Natalie Sztuch (support staff), Emilie Jacques (Community Representative-St. Columba House), Louis Wisely (Community Representative-Action Gardien), Jim Daskalakis (principal),

Regrets/Absent: Ryan F. Martin (parent),

Guest: Amanda MacDonald-Adams (Home and School)

Meeting called to order at 6:31 p.m.

1. Approval of Agenda (with correction to 2.1: change date from 2024-2025 to 2023-2024)
Rebecca MacDonald approves the agenda, seconded by Andrea Truffa.
Unanimous
2. Approval of the minutes from the April 26, 2023 meeting and business arising;
Andrea Truffa approves the minutes and business arising of the April 26, 2023 meeting, seconded by Tara McGuire, with correction to 5.2.5, change the wording from “Pont” to “Bridge” Bonaventure Project.
Unanimous
 - 2.1 2023-2024 Calendar
Mr. Daskalakis went over the calendar and pointed out specific dates that are of importance during the school year.
Melanie Hebert approves the 2023-2024 School Calendar, seconded by Nadine Thomas.
 - 2.2 School Hours
All grades, including Pre-Kindergarten and Kindergarten will finish at the same time (2:40 p.m.). Preschoolers will also resume their afternoon recess.
3. A word from the Chair:
 - 3.1 Other Information:
Volunteer Night at the Board went well. Congratulations to all the Volunteers of Distinction, Natalie Sztuch and Debbie Fox, as well as our St. Gabriel Student of the Month for EMSB, Shayne Armstrong.
 - 3.2 Correspondence: NIL

4. Period reserved for non-members of the board: NIL

5. Reports

5.1 Consultations and Decisions: NIL

5.2 Information

5.2.1 Report from Principal

- Bingo Night went well. It raised 1,100\$.
- Our very own Declan McAleer won the big prize at Bingo a PS5
- Visit from Mike Matheson was a big hit with the students.
Thank you to the Champions for Life Organization
- Cycle III end of year exams for Grade 6 will begin with French on May 1, 2023, followed by English and Math.
- Grades 1, 2, 3 and Preschoolers will be going to the Biodome on May 12, 2023.
- Swim to Survive for Grade 3 will take place on May 10,17 and 25 at St. Charles Pool.
- Welcome to Kindergarten Festivities will take place on June 8, 2023.

5.2.2 Report from Teachers

- Futsal Tournament with grades 4-6 went very well.
- Earth Week and Science Fair activities went well.
- Biodome and Planetarium Trip went well for Grades 5/6, 6 and TRANSITION.
- Halo Race coming up in May for Grades 5, 5/6, 6 and TRANSITION.
- Freezie Fridays 1\$ will begin on May 5, 2023, a Graduation Fundraiser
- Still organizing Graduation Trip and Festivities
- Comedy for Kids will begin again for TRANSITION and Grade 5A

5.2.3 Report from Parent Committee Delegate

In the April 13 meeting :
Discussed High School Exams.
Spoke about reintroducing Prayer at school.
EMSB is drafting a letter outlining their position on said subject.

5.2.4 Report from Daycare

- STEM Program for Grades 5 and 6 has resumed.
- Indoor soccer is back.
- Comic Book Club on Fridays ends May 5, 2023.
- NUTRI-TOWERS and Pollination Project is on its way.
- Tulip Project and solar car project continue.
- Butterflies for Pre-schoolers and Grade 1s maturing.
- Boks Competition is on going.
- 122 students registered for next year

5.2.5 Report from Community Representatives:

St. Columba House

- Day Camp Registration has ended.
- Spaghetti Dinner Fundraiser on April 25, 2023 was a great success.
- Staffing for Summer Camp is going well.

Action Gardien

- Festi-Point will take place on May 20, 2023.
- Parade de livre in take place on May 31, 2023. Approximately 100 students will take part.
- Projet Bridge Bonaventure Consultation is planned for the land across from Costco to be slatted for affordable housing.
- Operation Back Pack for school supplies is available

5.2.6 Report from PPO

- Yard Spring sale is organized for May 13, 2023.
- Bingo Night which took place on April 21, 2023, was very successful.
- On June 10 a Car Wash and BBQ will take place.

5.2.7 Report from Home and School

- Will be Preparing Graduation decorations.

6. Business Arising:

6.1 Exam Schedule

Parents will be informed of the dates. Important that the students be present and punctual.

6.2 General Assembly Date

It will take place on September 7, 2023. There will be (2) positions available.

7. Adjournment Date Place and Time of Meeting

Natalie Szytych moves to adjourn, seconded by Carol Clifton.

Unanimous

Next Meeting to be held on June 7, 2023, at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 7:37 p.m.

Principal

Date

Chairperson-Governing Board

Date



ST. GABRIEL SCHOOL GOVERNING BOARD MEETING

Wednesday, June 7, 2023, 6:30 p.m.

1. Approval of Agenda (5 min.)
2. Approval of minutes of the April 26 meeting and business arising (30 min)
 - 2.1 Class Supply Lists
 - 2.2 Governing Board Year End Financial Statement
 - 2.3 Preliminary Budget 2023-2024
 - 2.4
 - 2.5
 - 2.6
3. A word from the Chair (5 min.)
 - 3.1 Other information
 - 3.1.1
 - 3.1.2
 - 3.1.3
 - 3.2 Correspondence
 - 3.2.1
 - 3.2.2
4. Period reserved for non-members of the board (10 min.)
 - 4.1
5. Reports (40 min.)
 - 5.1 Consultations and Decisions
 - 5.2 Information
 - 5.2.1 Report from Principal
 - 5.2.2 Report from Teachers
 - 5.3.3 Report from Regional Delegate
 - 5.3.4 Report from Community Reps
 - 5.2.5 Report from Daycare
 - 5.2.6 Report from P.P.O.
 - 5.2.7 Report from Home and School
6. Other Business Arising (10 min.)
 - 6.1
 - 6.2
 - 6.3
7. Adjournment Date Place and Time of next Meeting
Annexe Documents
Preliminary Budget 2023-2024 (6 pages)
Governing Board Year End Financial Statement (1 page)
Class Supply Lists (12 pages) via email

ST. GABRIEL SCHOOL GOVERNING BOARD

Wednesday June 7, 2023, 6:30 p.m.

Present:

Melanie Hebert (parent), Michael Olewinsky (parent), Marc Saab (parent), Rebecca Macdonald (parent), Andrea Truffa (teacher), Tara McGuire (teacher), Nadine Thomas (daycare), Carol Clifton (support staff), Ryan Martin (parent), Natalie Szytych (support staff), Emilie Jacques (Community Representative-St. Columba House), Wisely Louis (Community Representative-Action Gardien), Jim Daskalakis (principal)

Meeting called to order at 6:32 p.m.

1. Approval of Agenda (with addition 2.4, Pre-Kindergarten Allocation and Resolution and 6.1 Representation in the Community)
Carol Clifton approves the agenda, seconded by Marc Saab.
Unanimous

2. Approval of the minutes from the April 26, 2023 meeting and business arising;
Andrea Truffa approves the minutes and business arising of the June 7, 2023 meeting, seconded by Melanie Hebert, with correction to 5.2.6 change the wording from “tool” to “take”.
Unanimous
 - 2.1 Class Supply Lists
Jim Daskalakis went over supply lists. Supply lists can be found on our school website.

 - 2.2 Governing Board Year End Financial Statement
St. Gabriel Governing Board received 250.00\$ from the EMSB for 2022-2023.
We had a balance carried forward from 2021-2022 of 293.00\$.
Our revenues totalled 543.00\$. Our expenditures totalled 500.00\$ (spent on staff appreciation luncheon).
We have a total of 43.00\$ that will be carried over to next school year.

 - 2.3 Preliminary Budget 2023-2024
Jim Daskalakis went over the preliminary budget for the 2023-2024 school year.
After a brief discussion, Melanie Hebert moved to adopt the preliminary budget for the next school year 2023-2024.
Vote: Unanimous

 - 2.4 Pre-Kindergarten Allocation
IT WAS MOVED BY Marc Saab AND RESOLVED THAT the St. Gabriel Governing Board approve the opening of 1 MEQ funded Pre-Kindergarten class in 2023-2024, seconded by Melanie Hebert.
Vote: Unanimous

3. A word from the Chair: Thanked everyone for being present at the Governing \Board meetings every month.

3.1 Other Information: NIL

3.2 Correspondence: NIL

4. Period reserved for non-members of the board: NIL

5. Reports

5.1 Consultations and Decisions: NIL

5.2 Information

5.2.1 Report from Principal

- Spring Concert will begin at 5:30 p.m.
Students should be at school for 5:00 p.m.
Donation at the door of 5.00\$
- Vernissage before concert opens at 4:30 p.m.
- Report Cards will be available through the Mosaik App as of June 22, 2023.
- IEP Reports will be sent home with a printed copy.
- Next school year begins on August 30, 2023.
- K4 and K5 will have progressive entrance.
- Bathrooms will be redone over the summer on second and third floors.
- Looking to have phones (PA system) installed in all classrooms.
- New Lockers are in the works for the future.

5.2.2 Report from Teachers

- End of Cycle III Exams will be completed tomorrow.
- Outings to Abraska went well. Students enjoyed it.
- Kindergarten to Grade 3 trip to Biodome went very well.
- Swim to Survive for Grade 3 was a hit with students.
- Plays from Grades 2/3 and 3 went well.
- Grade 3 Moving Up Festivities will take place on June 9, 2023.
- Grade 6 Graduation Trip was a great success. Students and Staff had a wonderful time.

5.2.3 Report from Parent Committee Delegate

From the May 4 and June 1 meetings:

- Discussed Mental Health and Resources Google Classroom.
- Discussed school uniforms.
- End of Year Dinner is at St. Pius Career Center.

5.2.4 Report from Daycare

- STEM Program for Grades 5 and 6 on Thursdays.
- INDOOR SOCCER ends tomorrow.
- Pre-Registration has up to 122 students for next school year.
- K4 and K5 registration is now open.

5.2.5 Report from Community Representatives:

St. Columba House

- After-School Program ends on Friday.
- Summer Camp is all ready to go.

Action Gardien

- Festi-Point on May 20, 2023 went well
- Parade du livre on May 31, 2023 went well.
Three 3 groups participated from St. Gabriel.
- Operation Back Pack is available to parents.

5.2.6 Report from PPO

- Yard Spring Sale on May 13, 2023 raised approximately 250\$ - 300\$
- June 17, 2023 there will be a Car Wash and BBQ from 10:00 a.m. - 2:00 p.m.

5.2.7 Report from Home and School

- Will participate in Graduation decoration preparations.

6. Business Arising:

6.1 Representation in the Community

Will include information in the monthly Newsletter.

7. Adjournment Date Place and Time of Meeting

Natalie Sztynch moves to adjourn, seconded by Carol Clifton.

Unanimous

Next Meeting TBD and will be held at St. Gabriel School for 6:30 p.m.

Meeting adjourned at 8:40 p.m.

Principal

Chairperson-Governing Board

Date

Date